APA Note-Making Sheet

The type of source will determine how many key elements must be filled in. Subscription databases such as *EBSCO, Historica,* and *Britannica*, will provide you with the citation, but you should still check it over.

Key Element	Example	Fill in For Your Source
Author (if provided) Author last name, followed by author initial(s). Use a period after each initial. More than one author? Use & symbol. If there is no author, start with the Title of Source, followed by the publication date.	Example: Smith, T., & Rogers, P.J. *Merriam Webster's College Dictionary* (10th ed.). (2013).	
Date of Publication Year is enclosed in brackets. End punctuation is a period. Provide as detailed as date as is given	Examples: (2017). (2018, July 4).	
Title of Source Article (article from a journal or magazine; chapter/poem-something that is part of a larger whole) The first word is capitalized, the rest are not unless they are proper names Use a comma after the title	Examples: Symptoms of dyslexia, Finding the real John A. McDonald,	
***Title of Source* followed by volume and/or issue number, plus pages if appropriate** Separate components with a comma Journal, magazine, book titles are capitalized since they are proper names. Do not use pp. for pages unless it is a print source.	Example: *Journal of Comparative and Physiological Psychology, 55*, 893-896. *Time*, 135, 28-31.	
Publisher For print sources, provide the place of publication, followed by a colon (:) and the name of the publisher. End punctuation is a period.	Example: Toronto: McClelland and Stewart.	
Location For online sources you need to provide the url. Use Retrieved from and then state the url. End punctuation is a period. If you are using an academic online source it may have a doi (digital object identifier). If this is the case, provide the doi, not the url.	Examples: Retrieved from http:www.heartandstroke.ca. doi:10.1037/0728-6133.24.2.2 25.	
Date of Access You only need to provide a date of access for an online source that is likely to change or be updated (for example: a wiki or blog). The date is inserted after the word Retrieved and then the url follows the word from. The name of the month is typed out in full	Retrieved January 22, 2019 from https://www.facebook.com/Purduelibrary.	

Examples (double space, indent second and subsequent lines of each entry)

A Book (with an editor)

Smither, C. (2019). Giving up plastic. *The secrets to reducing your environmental footprint.*

   Bryce Robbins (Ed.). Toronto: David Suzuki Publishing.

A Website

Connor, R. (2018, Feb. 6). Treating fractures. *The sports doctor.* Retrieved from

   http://www.fractures/sportsdoc.ca.

An Online Encyclopedia (note there is not an author, so we start with article title)

North America. (2019). In *Encyclopædia Britannica*. Retrieved from

   https://school.eb.com/levels/high/article/North-America/110716.

An Online Database

   Myers, M. (2018). Why uniforms? America, 219(2), 36–37. Retrieved from

   http://search.ebscohost.com/login.aspx?direct=true&db=rch&AN=130729197&site=ehost-live.

Main Point/Focus of Article:

Key Supporting Points:

New Terms:

Questions I have: