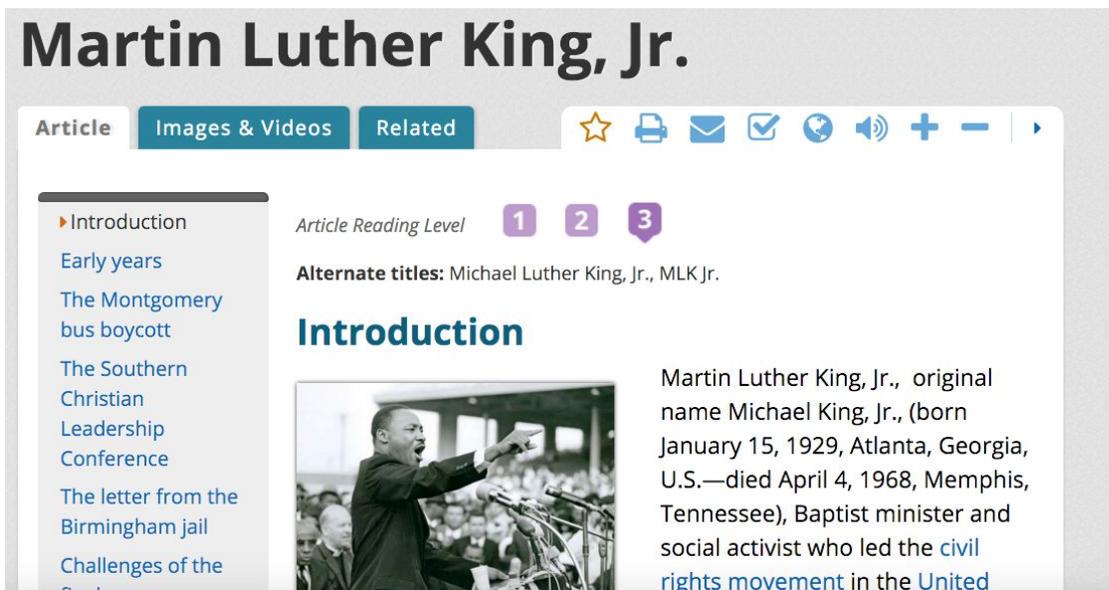


## Tips for Using *Britannica* and EBSCO



On your computer load the library website and click on *Britannica*. If using for the first time, you'll need to log in with hastapedsb and the password hast1195. After logging on that first time, *Britannica* will save that information and automatically log you in next time. It is worth it to create an account because you can then create folders and save articles, write notes, etc. *Britannica* is an excellent starting point for research, a great way to acquire key words, general concepts, etc. before doing deeper research.

Here's a typical search result screen:



**Martin Luther King, Jr.**

Article | Images & Videos | Related

Introduction  
Early years  
The Montgomery bus boycott  
The Southern Christian Leadership Conference  
The letter from the Birmingham jail  
Challenges of the final years

Article Reading Level 1 2 3

Alternate titles: Michael Luther King, Jr., MLK Jr.

**Introduction**

Martin Luther King, Jr., original name Michael King, Jr., (born January 15, 1929, Atlanta, Georgia, U.S.—died April 4, 1968, Memphis, Tennessee), Baptist minister and social activist who led the [civil rights movement](#) in the [United](#)

Words in blue are links to other pages in *Britannica*. On the left hand side you can click on “Web’s Best Sites” to find other reliable online resources. Sometimes there are primary sources and ebooks associated with your topic and they will be listed on the left

hand menu. By clicking on the  you can access the documentation information for your source and cut and paste it into your essay.

- RELATED RESOURCES FOR THIS ARTICLE
- Articles
  - Primary Sources & E-Books
  - Web's Best Sites

Click on any of these options for additional information on your topic.

Britannica Link <http://school.eb.com/levels>



# EBSCO

At school and from home, access the link through the library website. Googling EBSCO will not load our school’s subscription. The login and password is hpedsb. I encourage you to create an account. This allows you to create various folders for different courses and assignments. You can create notes to attach to articles you’ve read. If you are doing research over a period of time, you can register your topic with EBSCO and it will automatically send you an email with a link/attachment to new articles.



When you click on **EBSCO Web Academic Host**, you will be given a choice of a lot of databases within EBSCO.

At college or university you will see even more options! I always click to choose all the databases and disregard the warning about slowing down the search process-it doesn’t. It’s a good idea to leave your search parameters open.

### What You’ll See:

There are a variety of search options. Always click **‘full text’** otherwise you may get abstracts (a summary of an article rather than the entire article). Clicking “Peer reviewed” ensures only academic results and may be required by your teachers. You can also narrow the type of publication. For example, if your teacher requires a newspaper source, you can choose to just search for newspapers.

#### Search Modes and Expanders

##### Search modes [?](#)

- Boolean/Phrase
- Find all my search terms
- Find any of my search terms
- SmartText Searching [Hint](#)

##### Apply equivalent subjects

##### Apply related words

##### Also search within the full text of the articles

#### Limit your results

##### Full Text

##### Published Date

Month  Year:  - Month  Year:

##### Image Quick View

##### Peer Reviewed

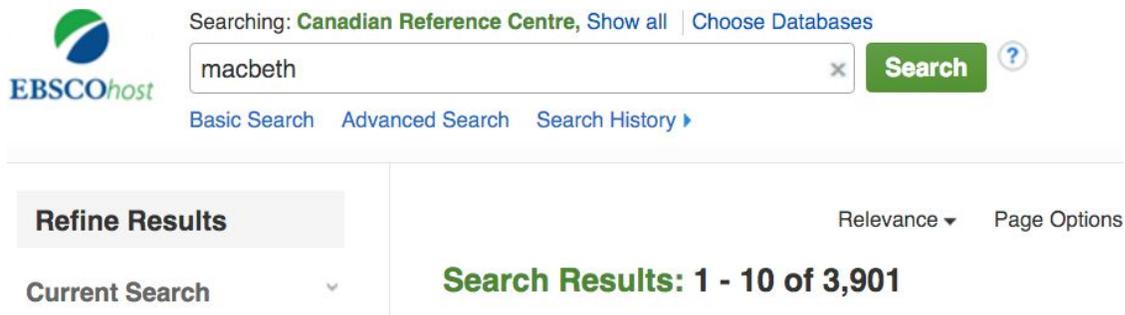
##### Publication

##### Image Quick View Types

- Black and White Photograph
- Color Photograph
- Graph
- Map
- Chart
- Diagram
- Illustration

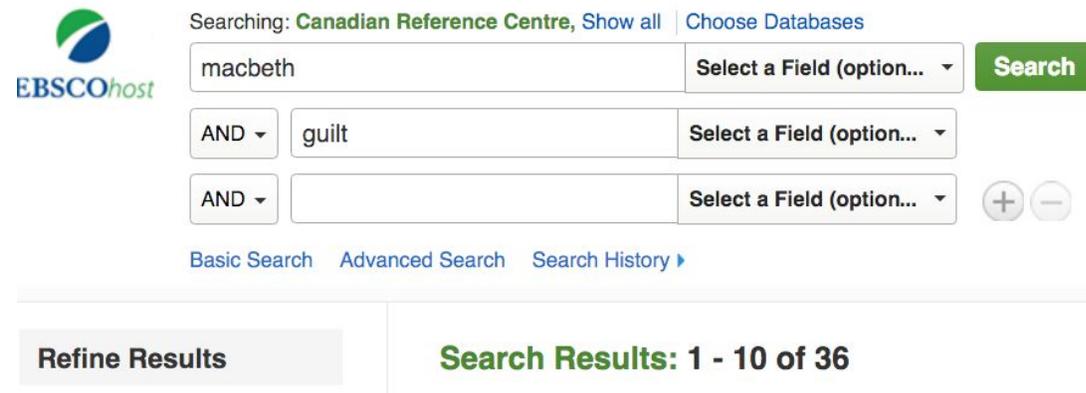
Choosing “**Advanced Search**” allows you to add additional search words. You can also ask it to ignore certain words when searching. It is a good idea to narrow your search as much as possible in order to avoid having EBSCO give you pages of results.

For example, if I just search for *Macbeth*, I end up with 3,901 results!



The screenshot shows the EBSCOhost search interface. At the top left is the EBSCOhost logo. The search bar contains the text "macbeth" and a green "Search" button. Above the search bar, it says "Searching: Canadian Reference Centre, Show all | Choose Databases". Below the search bar are links for "Basic Search", "Advanced Search", and "Search History". On the left side, there is a "Refine Results" button and a "Current Search" dropdown menu. On the right side, there are "Relevance" and "Page Options" dropdown menus. In the center, the text "Search Results: 1 - 10 of 3,901" is displayed in green.

However, if I’m researching the theme of guilt in the play, and I add that word in an advanced search, I end up with 36 results, a list that is much more manageable!



The screenshot shows the EBSCOhost advanced search interface. At the top left is the EBSCOhost logo. The search bar contains the text "macbeth" and a dropdown menu labeled "Select a Field (option...)". To the right is a green "Search" button. Below the search bar, there are two more search rows. The first row has a dropdown menu labeled "AND", the text "guilt", and a dropdown menu labeled "Select a Field (option...)". The second row has a dropdown menu labeled "AND", an empty text box, and a dropdown menu labeled "Select a Field (option...)". To the right of the second row are plus and minus buttons. Below the search bar are links for "Basic Search", "Advanced Search", and "Search History". On the left side, there is a "Refine Results" button. On the right side, there are "Relevance" and "Page Options" dropdown menus. In the center, the text "Search Results: 1 - 10 of 36" is displayed in green.

Once you have chosen an article that works for you, there are several options if you have an EBSCO account: save to your folder, email to yourself, print. Notice, too, that there is a **citation** option.



The screenshot shows a "Tools" menu with the following options: "Add to folder", "Print", "E-mail", "Save", "Cite", "Export", "Create Note", "Permalink", "Share", and "Google Classroom".

When you click on “Cite” several formats will appear. Be sure to choose the one that your instructor has told you to use.

### Citation Format

NOTE: Review the instructions at [EBSCO Support Site](#) and make any necessary corrections before using. Pay special attention to **personal names, capitalization, and dates**. Always consult your library resources for the exact formatting and punctuation guidelines.

<b>Harvard: Australian</b>	References
	Foster, EE 2010, 'Macbeth', <i>Masterplots, Fourth Edition</i> , pp. 1-3.
<b>MLA</b> (Modern Language Assoc.)	Works Cited
	Foster, Edward E. "Macbeth." <i>Masterplots, Fourth Edition</i> (2010): 1-3. <i>Literary Reference Center</i> . Web. 23 Mar. 2016.

You can then cut and paste the citation into your essay. Always make sure to double check formatting and content.

[EBSCO Link](#)



## Literary Reference Centre

is a sub database of EBSCO. It works the same as EBSCO, but searches for literature results. It also provides lots of primary source options.

The search parameters are the same as EBSCO



Searching: **Literary Reference Center** | [Choose Databases](#)

Macbeth	Select a Field (option... ▾)	<b>Search</b>	<b>Cl</b>
AND ▾	guilt	Select a Field (option... ▾)	
AND ▾		Select a Field (option... ▾)	+ -

[Basic Search](#) | [Advanced Search](#) | [Search History](#) ▶

[Refine Results](#)

**Search Results: 1 - 7 of 7**

[Literary Reference Centre](#)